

Dear Student

Thank you for the completed form accepting a place at the University of Glasgow student accommodation. I can confirm that accommodation has been reserved for you at Kelvinhaugh Gate, Glasgow, G3 8PY. Your address which includes the block number and flat will be allocated to you on arrival.

Sanctuary Management Services

Sanctuary Management Services have experience and expertise in managing student accommodation on behalf of Universities and Colleges. We work in close partnership with the University of Glasgow in delivering a comprehensive range of Accommodation Services to students studying at the University and are managing the accommodation that you have been allocated to reside in this academic year.

Arrival Dates

Your accommodation is available **from 4pm on 12th September 2008**. Accommodation prior to this date is only available to those who have made a pre-term booking using the form, which was included in your offer pack. **If you arrive prior to 12th September 2008 without a pre-term booking, it will not be possible for the University to accommodate you.**

Collecting Keys

Please note your accommodation keys will be held at the Welcome Desk at the main University Campus.

The Welcome Desk, which is situated in the Visitor Centre, just through the main Gates on University Avenue will be open from **4th September to 25th September 2008 between 9am and 9pm**. The desk will close on the **last day at 5pm**. Keys can be collected from the Welcome Desk at the above times during this period. Once welcome desk staff issue you with keys they will arrange transport to take you to your residences. **Please do not** come directly to Kelvinhaugh Gate without first collecting keys from the Visitor Centre.

If you intend to arrive after 9pm, you can collect your keys from the Main Gatehouse on University Avenue, which is open 24hours. You must notify the Kelvinhaugh Residences office (located in Cairncross House, contact details below) if you will need to collect your keys after 9pm on your day of arrival. Please note if you arrive after 9pm and collect your key from the main Gatehouse you will need to arrange your own transport to your residence.

Halls Orientation Programme

A specially compiled programme of events (sporting, social and informative) has been organised for students living in Halls. The programme starts on 12th of September and students will be encouraged to participate in some or all of these events. Further information and programme details can be found on the University Accommodation Services website at www.accom.gla.ac.uk.

For details of the Freshers Programme, which is available to all Freshers and runs from Monday 15th September till Friday 19th September please log on to www.glasgowstudent.net

Useful Contacts

Kelvinhaugh Residences Office (Cairncross House) 0141 221 9334

Kelvinhaugh Residences E-mail KHR@sanctuary-housing.co.uk

Student Residence Website www.accom.gla.ac.uk

This website contains useful links, such as information about each of the University of Glasgow's halls of residence, "frequently asked questions" and additional contact details.

We look forward to meeting you in Glasgow.

Yours faithfully

Anne MacGregor

Manager Kelvinhaugh Residences
Kelvinhaugh Residences