

Dear Student,

Thank you for the completed form accepting a place at the University of Glasgow student accommodation. I can confirm that accommodation has been reserved for you at Queen Margaret Residences, which incorporates both Queen Margaret Residences and Winton Drive flats. Your address which includes the block and flat number will be issued to you on arrival.

### **Sanctuary Management Services**

Sanctuary Management Services have experience and expertise in managing student accommodation on behalf of Universities and colleges. We work in close partnership with the University of Glasgow delivering a comprehensive range of Accommodation Services to students studying at the University and are managing the accommodation that you have been allocated to reside in this academic year.

### **Arrival Dates**

Your accommodation is available from 12 September 2008. Accommodation prior to this date is only available to those who have made a pre-term booking using the form, included in your offer pack. **If you arrive prior to the 12 September without a pre-term booking**, it may not be possible for the University to accommodate you.

### **Collection of Keys**

On arrival at Queen Margaret Residences you should make your way to the reception desk in the Central Services Building, located in the middle of Bellshaugh Court (enter from Bellshaugh Road). Room keys will be available **from 4pm on 12 September**. The reception desk, for the collection of keys will be open as follows:

<b>Friday 12</b>	<b>4pm – 8pm</b>
<b>Saturday 13 &amp; Sunday 14</b>	<b>10.30am – 6pm</b>
<b>Monday – Friday thereafter</b>	<b>8am – 6pm</b>

Due to a large number of departures on the morning of the 13 September, keys will not be available until 4pm, the lounge area will be available to wait in should you arrive prior to 4pm on the 12 September. Thereafter arrivals out with reception times please contact the Duty Senior Resident / Security on arrival on site on 0141 339 3273.

### **Halls Orientation Programme**

A specially compiled programme of events (sporting, social and informative) has been organised for students living in Halls. The programme starts on the 12 September and students will be encouraged to participate in some or all of these events. Further information and programme details can be obtained at [www.accom.gla.ac.uk](http://www.accom.gla.ac.uk)

For details of the Freshers Programme, which runs from Monday 15 September please log onto <http://www.gla.ac.uk/studentinformation/freshersweek/>

### **Personal Contact Details**

There is a telephone in each bedroom, and the number is printed on each one. To call another room within QMR or Winton Drive, dial the last four digits. To dial out, you must purchase a phone card from Reception.

Your postal address is as follows, with your block and flat numbers filled in:

QMR:                   Block X Flat XX, Queen Margaret Residences, Bellshaugh Court, Glasgow G12 0PR  
Winton Drive:       Block X Flat XX, Winton Drive, Glasgow G12 0QA

### **Useful Contacts**

Queen Margaret Reception	0141 339 3273
Queen Margaret Reception Email	<a href="mailto:qmr@sanctuary-housing.co.uk">qmr@sanctuary-housing.co.uk</a>
Student residence website:	<a href="http://www.accom.gla.ac.uk">www.accom.gla.ac.uk</a>

This website contains useful links, such as information about each of the University of Glasgow Hall's of Residence, 'frequently asked questions' and additional contact details.

Directions to Queen Margaret Residences are attached. Should you have any queries please do not hesitate to contact reception on [qmr@sanctuary-housing.co.uk](mailto:qmr@sanctuary-housing.co.uk). We look forward to meeting you soon.

Yours faithfully

Queen Margaret Residences