



**SVQ Community Development
Level IV**

Booking Form

1. Personal Details

Name:

Address

.....

Postcode Telephone

E-mail

2. Payment Details

Course Fee: £260.50

{ } I enclose a cheque made payable to **University of Glasgow**

£

{ } Charge to my credit card (tick appropriate card below and completed card details)

{ } Delta

{ } Visa

{ } MasterCard

Card number:

Expiry date: /

£

Alternatively, if you do not wish to disclose your card details on this form please telephone 0141 330 5857 to pass on your details

Please note we will charge a card fee of 2.5%

OR

{ } **Please invoice my organisation using the address below:**

Organisation:

Address

.....

Postcode Telephone

Contact

Amount:

£

(Purchase Order No.)

OR

I wish to use my Individual Learning Account (see over)

My ILA Account Number is: Amount being claimed:

Amount to be paid by learner

Please indicate below how you wish to pay the remaining balance:

{ } I enclose a cheque made payable to **University of Glasgow** £

{ } Charge to my credit card (tick appropriate card below and completed card details)

{ } Delta { } Visa { } MasterCard

Card number: Expiry date: / £

Alternatively, if you do not wish to disclose your card details on this form please telephone 0141 330 5857 to pass on your details

Please note we will charge a card fee of 2.5%

I UNDERSTAND THAT I MUST PERSONALLY PAY A MINIMUM OF £10.00

OR

Please invoice my organisation using the address below:

Organisation:

Address

.....

Postcode Telephone

Contact:

Amount: £ (Purchase Order No.)

3. SVQ Registration

The following information is to be used for registration with the Scottish Qualifications Authority.

Name for SQA Certificate

Date of Birth

Scottish Candidate Number

4. Data Exchange Statement

Universal Training Solutions in the Human Resources Department at the University of Glasgow will use the above information for the purposes of:

1. Registrations, assessment and certification for the SVQ Level IV in Community Development. As such this personal data may be shared with officers of the Scottish Qualifications Authority and their representatives.
2. We will share financial data, where appropriate, with other relevant departments of the University and to process authorised credit card transactions.
3. Where access to ILA funding has been agreed we, where requested, share this information with the appropriate auditory bodies and their nominated representatives.

I have read and acknowledge the above and the enclosed Terms and Conditions.

Universal Training Solutions
Human Resources Department, University of Glasgow, Gilbert Scott Building
University Avenue, Glasgow, G12 8QQ
t: 0141 330 5857 f: 0141 330 2733 e: uts@gla.ac.uk w: www.gla.ac.uk/services/uts
The University of Glasgow, charity number SC004401

Signature Date