

Enquiry form

Please complete in **BLOCK CAPITALS** and mail or fax to:
 Duty Archivist, Archive Services, University of Glasgow, 13 Thurso Street, Glasgow G11 6PE
Fax: +44 (0) 141 330 2640

PERSONAL INFORMATION						
<i>You may choose to give us personal information, such as your name, address or e-mail address that may be needed, for example, to correspond with you or to provide you with an invoice for services rendered. This information is used only for the purposes for which it is given and is not passed on to a third party.</i>						
Surname <i>(required)</i>						
Forename <i>(required)</i>					Title <i>(Mr/Mrs/Miss/Ms)</i>	
Address <i>(required)</i>						
E-mail Address <i>(required)</i>						
Business Tel.				Home Tel.		
Your Occupation						
Reason for use <i>(please tick one box)</i>	Personal	<input type="checkbox"/>	Academic	<input type="checkbox"/>	Work-related	<input type="checkbox"/>

ENQUIRY DETAILS		
<i>(If there is a particular collection you are interested in, please enter the name of the collection and its reference code below)</i>		
Collection Name <i>(if known)</i>		Reference Code <i>(eg UGD 121)</i>
Please provide as much information as possible with regard to your enquiry <i>(please attach a separate sheet of paper if required)</i>		

Signature		Date	
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By supplying this information the you are consenting to the University storing your information. The information is held by the University in accordance with the provisions of the Data Protection Act 1998.